



Internal Quality Assurance Cell Minutes of 8th Meeting

Date / Time	Tuesday, 18 th August 2020 / 12:00 PM to 1:30 PM
Venue	Through MS Teams (Online)
Chaired by	Vice-Chancellor, Chairperson IQAC

The 8th meeting of the IQAC was held online through the MS Teams platform due to ongoing COVID-19 pandemic. The agenda of meeting was circulated through official group of BU-IQAC.

The following members attended 8th meeting of IQAC:

S.No.	Name	Designation
1	Dr. Raghunath K. Shevgaonkar	Vice-Chancellor, and Chairperson
2	Col. Guljit Singh Chadha	Registrar
3	Mr. Deepak Malhotra	Director HR
4	Dr. Suneet Tuli	Dean, School of Engineering and Applied Sciences
5	Dr. Deepak Garg	HoD, Computer Science and Engineering
6	Prof. Sunil Saxena	Head and Prof, TSOM &LA
7	Dr. Talakokula Visalakshi	HOD Civil/Special Invitee
8	Prof. Rajender Singh Chauhan	HoD, Biotechnology
9	Dr. Vinod Vasant Shastri	Professor and Head, Centre of Innovation and Entrepreneurship
10	Dr. Rama Subrahmanyam Komaragiri	HoD, Electronics and Communication Engineering
11	Mr. Harish Srivastava	Head Admin
12	Dr. Shruti Jain	Associate Professor, School of Liberal Arts
13	Ms. Priya M	Coordinator IQAC

The following members duly informed the IQAC about their prior engagements and were granted leave of absence

S.No.	Name	Designation
1	Ms. Revati Jain	Representative of the Management
2	Dr. Manjula Rani Malleshalli	Associate Professor, School of Law
3	Ms. Manisha Shukla	DOSW-Nominee
4	Dr. Sanjay Kataria	Librarian
5	Mr. Rajiv Nandwani	Head IT
6	Prof. Vinayak Ranjan	HoD, Mechanical
7	Mr. Kumar Aditya	Student Representative
8	Prof. Milind Padalkar	Professor, School of Management
9	Ms. Sonali Dutt	Alumni Representative
10	Mr. Rajesh Kunnath	Chief Finance Officer

Welcome & opening Remarks by the Chairman, IQAC.

The Vice-Chancellor addressed the presented members of the meeting with a warm welcome and briefed all the members about the precaution & safety measure taken by the Bennett University for its Students, Faculty & Staff members in the ongoing COVID19 pandemic. He emphasized upon to take preventive measures in the public place and at home as notified the central/state govt. from time to time and to avoid in-person meetings without mask. Further it was told that the complete campus is being sanitized multiple times in decided timeframe.

The Following agenda items were discussed in the 8th Meeting of IQAC:

Item No. 01: Confirmation of the Minutes of the 7th IQAC Meeting held on Wednesday, 4th March 2020 and action taken report.

The minutes & Action Taken Report of the 7th meeting of IQAC were presented on screen in online meeting to the IQAC members for confirmation and the same were confirmed without any comments.

Item No. 02: To discuss on the proposal on Policy of Curriculum Design and Development

The Vice-Chancellor, BU told that the COVID has affected the lives of the people as well as the businesses have also shifted from offline to online rapidly. It is need of the hour to re-look the curriculum of the programs from time to time with modern industry need bases. Hence, it was proposed to draft a policy on Curriculum Design and Development and accordingly, a committee on the same to be constituted having the following members:

- Dean - Academic Affairs: Chairman
- Dean(s) of All Schools: Members

- Registrar- Convenor

The committee will deliberate upon the Policy development and put up its recommendation to the competent authority for the consideration and final approval.

Item No. 03: To discuss upon the Online classes being conducted by the university and monitoring thereof.

The IQAC Coordinator informed the members that the teaching learning process was affected by the COVID19 pandemic, however, with hard work, the teaching learning process was shifted from offline to online in a record time period which reflects the Bennett University spirit to provide its students a quality education without any compromise. Regular classes are being conducted in online mode.

The chairperson appreciated the efforts of the Team – BU for their support to implementation of online classes system. He told the members that the regular monitoring is being conducted of online classes by the respective department/school.

The members endorsed the same and appreciated the joint efforts of the Team-BU.

Item No. 04: To discuss upon the NEP 2020 launched by Ministry of Education, Govt. of India

The coordinator IQAC presented the document of NEP-2020 on the screen for the perusal of the members. It was informed that Ministry of Education, Govt. of India has launched NEP-2020 on July 29, 2020 for major reforms in the Education system of India.

The Chairperson further informed to members that the document of NEP 2020 contains a detailed information about the reforms to be made to Indian Higher Education system as well as school education also. The members deliberated upon the various aspects of the NEP 2020. It was decided that a webinar may be conducted in the upcoming month i.e., September 2020.

Item No. 05: To digitalize the complete campus through one window solution ERP.

It was told that the university is currently using the i-Campus ERP for the academic & administrative related work, however, for discharging the duties in an efficient manner and in order to provide the a better user interface to employees, students and other stakeholders, it is proposed to search for a complete ERP solution for entire campus needs which can work as a one

window solution for all the stakeholders. The complete ERP system will digitalize the each & every department of university.

The members agreed upon the same and it was recommended that such ERP system may be purchased after due demo and in consultation with IT Team. The finalized ERP shall fulfill the current & future requirements of the university digitalization and facilitate the e-office culture in the various departments of the university.

The meeting was ended with the closing note of the Chairperson to the members for their valuable contribution in the meeting.



Coordinator, IQAC

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